

Talk first, edit later

AI dictation as everyone's tool

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THE CASE FOR SPEAKING

153 words a
minute

That's mobile speech entry in a Stanford study. Typing the same large datasets averages around 52.

Speaking is roughly 3x faster for a first draft, with fewer errors.

WHAT CHANGED

Old dictation gave you a transcript. AI dictation gives you writing.

01

Cuts filler and repetition

02

Shapes lists and steps for you

03

Lets you revise by voice:
shorten, change tone,
translate

The output reads like something you wrote, not something you said.

 LIVE DEMO

Let me show you.

Click anywhere to play the demo

Click to begin

No new window. I just talk into Outlook.

Why that worked

What makes AI dictation different from old speech-to-text.

Auto-edits when you change your mind

Kept Friday, dropped Thursday.

Auto-formats

Spoke a sentence, got a list.

Speak to edit selected text

Make it warmer, shorter, translate.

Personal dictionary

Learns Arden terms, keeps UK English.

INCLUSIVE DESIGN

Built for a barrier. Useful for everyone.

Speech-to-text started as an accommodation for people who can't easily use a keyboard. For them it removes a real barrier. For everyone else it changes how thinking gets onto the page. That's inclusive design: solve for one person's barrier and the benefit spreads to many.

Inclusive design, Microsoft • Voice as access, W3C

 THE TOOLKIT

You don't need a new budget for this.

BUILT IN

Microsoft Word

Google Docs

Apple (Mac, iPhone, iPad)

AI ASSISTANTS

ChatGPT

Claude

DEDICATED

Typeless · my demo today

Some of these are one keyboard shortcut away right now.

■ HOW I USE IT

In my actual week.

I draft student feedback by talking through what I noticed, then tidy it. I catch teaching ideas on the walk between buildings before they vanish. I knock out the first pass of an email when typing would slow the thought down.

Speech protects the flow of an idea. Editing comes after.

Honest about the limits.

Accents and dialects

Error rates aren't equal yet (one study: 0.35 vs 0.19 word error rate).

Privacy

Think before dictating sensitive or student data into a cloud tool.

Noisy rooms

Open offices and busy spaces still trip it up.

Sometimes typing wins

Some tasks are still faster to type.

A new mode of working, not a replacement for the keyboard.

WHY NOW

This is an access issue, not a gadget.

Inclusion means equal access and opportunity. The sector is starting to treat AI itself as assistive technology. If we don't know these tools exist, we can't point a struggling student or colleague toward them. Awareness is the floor.

Jisc

COME READY TO TRY ONE

Pick one tool. Dictate one thing. Edit it after.

Open Word or Google Docs, hit dictate, and talk through your next email.

THANK YOU

Questions?

Raise the floor for some of us, the ceiling for all of us.

CONNECT ON LINKEDIN



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